

KINGSVILLE TOWNSHIP TRUSTEES REGULAR July 22, 2020

The July 22, 2020 regular meeting of the Kingsville Township Trustees was called to order by Karl Brunell, Chairman, followed by the Pledge of Allegiance. Mike Cliff was present via Go To Meeting. Karl Brunell made a motion to approve the minutes of the July 8, 2020 regular meeting minutes as presented. Jim Branch seconded the motion; all yes. The minutes for the July 8, 2020 Special meeting will be available at the next meeting. Copies of the minutes were available.

CORRESPONDENCE: 1) Karl Brunell reported that he had received a call from Nancy Forfia, Donna Drive, regarding the blind spot turning left on to Route 84. He and his son went and took care of the issue. She would also like a COVID 19 sign for her yard. 2) Mike Cliff reported that North Kingsville Village had received a letter from OP&F regarding penalty period. His mother brought it to his attention. The fiscal officer explained that the OP & F offices were closed a lot during the month of March when she was trying to file and pay the withholding and she had requested a waiver of the fee due to this. She had not heard anything else regarding this and thought that it was waived. She will contact them and get it straightened out.

FINANCIALS: Karl Brunell made a motion to pay the bills. Jim Branch seconded the motion; all yes.

DEPARTMENT REPORTS:

Road/Service: Chris worked 3 hours' overtime to be converted to comp time and used 1.5 hours of comp. Scott used a sick day. We hauled dirt to a resident on Buie Road who was filling in his front yard. Top soil was spread over the tile that was installed on Buie last year. We have been working on Fox Road. We are almost finished with the stump and brush removal. It's is going slower than anticipated. Tile has been ordered for the cross pipes and what we are supplying for driveways and yards. It should be here by the end of the week. Scott got part of a day of mowing in. I responded to the situation on River Road. The road department received 3 quotes for the parking lot expansion and concrete work. Unfortunately, they are not apples to apples. Only one includes the driveway apron on School St. One is for 4" of asphalt, the others are for 2.5". The boiler is fixed. The part was warranted. Scott put it in. The bucket truck got new batteries and a couple new cable ends. It is scheduled for inspection tomorrow. The boom mower is down again. Another electronic problem. We have ordered an electronic coil to operate the solenoid that starts the head. Scott replaced the down pressure springs on the infeed rolls on North Kingsville's wood chipper, because one of them broke while we were using it.

Cemetery: Jim has been mowing. Brobst came, took down the tree and ground the stump in Lulu. Jim sprayed the driveway in Lulu again, as well as around the Township garage.

Fire/EMS: Runs to date 372 EMS 298 There was mutual aid provided to Conneaut 3 additional for 16 total calls. North Kingsville had 3 additional for a total of 46. Monroe had no changes for a total of 5. Sheffield had 1 additional for a total of 8. Ashtabula Township had no changes for a total of 1 EMS. Ashtabula City had no changes for a total of 1 EMS call. Update on the Fire Station, they have received quote and drawings back from JCI. Internal renovation of bay 3. Met with Kurt from Smolen Engineering. In reference to the addition to the station. This would square the building off to add additional bunk rooms, redesigning the layout to ensure adequate split bathrooms with showers and a day room with a kitchen. Inspected King Supply Company with a re-inspection date for minor infractions. 'Kids Only- Daycare' is scheduled for inspection on for 7/23. Dave had his medic school interview on 7/21/20. The schedule for 7/26-8/22/20, all shifts have been filled 100%. The new schedule is not yet established, this will be completed on Friday. There were no overnight shifts scheduled. 4 of 5 After hours' calls were made and only two mutual aid were required. There was one after hour mutual aid provided. The cot on 609 was

fixed. Engine 621 had found after hose testing that there were a few sections of 2.5" that were OOS now due to leaking. On Engine 611 new plates were made to mount the LED Emergency lights to the front, and were installed by EVT. New light bar will be installed on Saturday which will wrap up the lighting upgrade. Squad 609 (1st out) continues to use standard disinfectant cleaning and spraying after each call. Power steering pump, new hoses and belt were replaced on the Brush Truck 604.

Zoning: Mike DeFazio, Zoning Inspector, issued 2 new permits. Mr. Dingo, 6125 Lake Street for a remodel and one for Mike Cliff, 5345 Arbor Drive, also for a remodel. The grass at 2360 S ridge needs mowed again. Mike Cliff reported that there are a few cars in the yard on South Ridge that should be addressed.

OLD BUSINESS: 1) Jim Branch added the facility use form on the website. He would like to make it a fillable PDF in the future. 2) Jim Branch has the letter to go out to the Fox Road residents giving them information regarding the progress of the project and information on who to contact with future questions. 3) Jim Branch reminded the Fiscal Officer that we wanted to close out unused line items in the AEMS account in the 2021 budget. 4) Mike Cliff gave an update on what the CARE Act Grant would cover. Some examples were cost of COVID supplies, camera/speakers combo for setting up the GoToMeeting, iPads for board, masks, and disinfectant. We will need to pass a resolution and submit the application prior to the deadline. 5) Karl Brunell received a call from Scott Racut regarding the dust control issue that happened on River Road. The township has still not heard from Martuccio. OTARMA has not heard back from them either. Jim Branch is going to contact the Prosecutor's Office to see if the township can reimburse residents for their insurance deductibles.

NEW BUSINESS: 1) Karl Brunell said that Tom Linder from Smolen is coming out on August 10 for the fire hall outside and JCI will come out for the interior work. 2) Karl Brunell said that the township had received a quote from Northeastern Communication for a security system that was apples to apples with the other quote for \$2700.00. 3) Jim Branch reported that the township had received 3 quotes for the parking lot and pads at the township garage but they did not compare with each other. Pictures were taken of what the desired project would be. We would like new quotes at this time for 2 concrete pads and black top for driveway. Mike Cliff thinks we should do concrete pads and just use #8 limestone in the driveway this year. 4) Mike Cliff made a motion to approve a cost of no more than \$10,000.00 for 2 concrete pads to be paid for out of the building fund. Karl Brunell seconded the motion; all yes. 5) Mike Cliff made a motion for the township to seek out the purchase of a new or used roadside mower. Jim Branch seconded the motion; all yes. 6) Karl Brunell made a motion to get the security system for the township garage from Northeastern Communication at a cost not to exceed \$2800.00. Mike Cliff seconded the motion; all yes. 7) Jim Branch made a motion to pursue the CARE Act Grant application. Mike Cliff seconded the motion; all yes.

PUBLIC COMMENTS/CONCERNS: Jim Branch said that he had placed 47 of the 75 social distancing signs that the township had purchased.

Jim Branch made a motion to adjourn the July 22, 2020 regular meeting of the Kingsville Township Trustees. Karl Brunell seconded the motion; all yes.

Karl Brunell, Chairman

Sarah Patterson, Fiscal Officer